

# **Traumatic Brain Injury Fund Advisory Committee Meeting**

*March 9, 2010*

*Utah Department of Health (Room 201)*

*4:30 pm – 6:00 pm*

## Minutes

### Committee Members Present:

Nita Smith, Troy Roper, and Ron Roskos

### Committee Members Excused:

Sarah Sanders, Natalie Whatcott, Cindy Wilmshurst, Kevin Condra, and Trisha Keller

### Committee Members Absent:

Adina Zahradnikova and Elaine Pollock

### UDOH Support Staff:

Missi Leak

### **Welcome:**

- Nita welcomed those in attendance to the meeting.
  - She reported on excused committee members not in attendance.
  - Kevin needs to be excused since he had a family emergency and Trisha is out of town at a conference.

### **Approval of February Minutes:**

- Minutes will need to be approved at the next meeting.
  - Did not have a quorum for approval of minutes.

### **Legislative Update:**

- At this point, the advocates are not anticipating new legislative funding being put into the TBI Fund.
  - Funding request was not put in the budget early enough to get included
  - The advocates learned to put the request in the budget early next year.
- There may be some carryover for the TBI Fund that can be used next year.

**Task:** Trish will provide an expenditure report at the next meeting.

- Any donations and funds raised can be used during the next year.
- The UDOH has been able to help with some of the administrative services costs.
  - What other things can they do?
- Dr. Sundwall will need to reappoint the Advisory Committee by July 1, 2010 for the committee to continue.

**Task:** Kevin and Trisha will submit re-appointment letters to Dr Sundwall in May.

- The money is contracted out.
- Phoenix Services contracting funding is not fully spent.
- BIAU's contracted funding is almost spent.
  - They had about 37 they interviewed and went through the process; another 10 that went through; and they are submitting another 3.
  - Building the database cost a lot of money.
- Nita thinks that they will not use all of the neuro psych funding.
- BIAU received the results on the neuro psych's for about four patients.

### **TBI Partnership Implementation Grant**

The Utah TBI Partnership Implementation Grant was funded.

- There were only three states awarded.
- The only weakness identified for Utah's application was an insufficient amount of project director's time budgeted in grant.

### **Update on New Committee Members:**

- A letter with nominations was sent to the Executive Director's Office (EDO) for Dr Sundwall's appointment of one new committee member.
  - Waiting to hear back from EDO.

### **Update from Resource Development (RD) Sub Committee:**

- Chair absent so no report available.
- Nita has been forwarding fund raising ideas to the RD chair, Sarah Sanders.

### **Update on TBI Fund Logos:**

- Ron's contact is still working on the logo.
- Ron has one that BIAU used for the TBI Medical Conference that he thinks might be good to use.

**TASK:** Ron will email everyone the site.

### **Next Steps on Strategic Plan:**

- Not enough committee members to discuss at this meeting.
  - Will place on the agenda for next meeting.

### **Next Meeting:**

- Date changed to April 20, 2010 (one week later) since Kevin and Trisha will be out of town at a conference on the regularly scheduled Tuesday
- Agenda Items for meeting
  - February & March meeting minutes approval.
  - Strategic Plan discussion.
  - Update from Resource Development Sub Committee.
  - Update on TBI logos.

Note Change in Scheduled Date for next Meeting:

April 20, 2010  
Utah Department of Health (Room 201)  
288 North 1460 West  
4:30 pm – 6:00 pm